



SCHOOL ADMINISTRATIVE UNIT #51
23 Oneida Street Pittsfield, New Hampshire 03263
Dr. Erik Anderson, Principal, PMHS Phone: (603) 435-6701
Dr. Tim Herbert, Superintendent Phone: (603) 225-0811

DRAFT

PITTSFIELD SCHOOL BOARD PUBLIC MEETING

DRAFT MEETING MINUTES

July 2, 2026, 5:30 p.m.

Pittsfield Middle High School Media Center

Board Members Present:

Sandra Adams, Chair

Molly Goggin, Vice Chair

Becky Berk

Tim Robinson, by phone, out of state for holiday, participated alone

Others Present:

Dr. Tim Herbert, Superintendent

Dr Erik Anderson, PMHS Principal

Melissa Brown, PMHS Assistant Principal

Members of the Public

1. Call to Order, by Sandra Adams at 5:31 pm
2. Pledge of Allegiance, led by Board Chair
3. Non-Public Session
 - a. On a motion made by Sandra and seconded by Becky, the Board moved to go into non-public session under RSA 91A:3, II (a) Personnel. Motion passed with a roll call vote 4-0 at 5:36 p.m. The Board came out of non-public at 5:55 p.m. on a motion made by Sandra, seconded by Molly. Motion carried – roll call vote 4-0.
4. Back in Public Session, a motion was made by Sandra and seconded by Molly, to appoint Jerry Gregoire as the PES (Pittsfield Elementary School) principal for the 2026-2027 term. The appointment includes the option to renew his contract at a budgeted salary of \$116,764. The motion passed with a 4-0 roll call vote.
5. Review of Manifest Completed
 - . Payroll manifests signed on 6/9, 6/19, and 7/2; Vouchers signed 6/11 and 6/25 - Signed by Sandra and Becky.
6. Action on Amended Agenda
 - Additions to the agenda included:

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- b. Possible use of the SAU building for the End 68 Hours of Hunger program.
 - c. Discussion on the intersection of the district's finance team and the treasurer.
 - d. A review of the July 7th deliberative session at 7 p.m.
 - e. Updates on recent RSA changes signed by the governor.
 - f. A personnel matter (resignation) requiring a non-public session.
 - g. The high school committee meeting on July 7th was confirmed to be from 5:00 to 6:30 p.m., avoiding a conflict with the deliberative session.
 - h. Becky made the motion, seconded by Molly to approve the amended agenda. Motion carried via a 4-0 roll call vote.
7. Approval of Minutes
- a. June 4th Public Minutes: Becky made the motion, seconded by Molly to approve the June 4 public meeting minutes. Motion carried via a 3-0-1 roll call vote with Tim abstaining because he was not present. June 4th Non-Public Minutes: Becky made a motion to approve the minutes as written, seconded by Molly. The motion passed with a 3-0-1 roll call vote with Tim abstaining because he was not present. A motion to seal the June 4th non-public minutes was made by Sandra, seconded by Becky and passed with a roll call vote of 4-0.
 - b. June 25th Public Minutes: Becky made the motion, seconded by Sandra to approve the June 25th public minutes. Motion passed with a roll call vote of 2-0-2, with Tim and Molly abstaining as they were not present. Adam attended on June 25 but was not present at this meeting. June 25th Non-Public Minutes: Becky made the motion, seconded by Sandra, to accept the June 25 nonpublic minutes. Motion passed with a roll call vote of 2-0-2, with Tim and Molly abstaining as they were not present. Adam attended on June 25 but was not present at this meeting. A motion to seal the June 25th non-public minutes was made by Becky and seconded by Molly and passed with a roll call vote of 4-0.
8. Public Input
- . Joe Haas, not a resident of Pittsfield, discussed a property tax abatement application on behalf of a friend, citing several legal cases and legislative efforts regarding school funding via property taxes.
 - a. Sam Daigle of Kennebunk Cyber Systems LLC provided an update on the relaunch of the sau51.org website which will likely have separate logins for each of four areas, including District and Superintendents office, Pittsfield School Board, PES, and PMHS. The DNS continues to be GoDaddy, with an expiration in 2027, but the new hosting service is In Motion. Approximately 1,800 documents were migrated to the new host, although some may be outdated or obsolete. Becky pointed out that many of the links (i.e. school board agendas and materials) appear to be empty. Sam, Erik and the district's new IT professional will continue to work it. Sandra will communicate with Clayton Wood that we will not need his offered website services and thank him for his prior work.
9. Superintendent of Schools – Dr. Herbert reviewed several new bills signed into law by Governor Ayotte.
- . New Hampshire Seal of Civic Excellence: A new RSA allows schools to offer this seal on transcripts for students who exceed local requirements for civics education through projects and community involvement. Board approval is required to offer it.

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- a. House Bill 1575 (Default Budget): This bill changes the process for setting the default budget for SB2 towns. The municipal budget committee, not the school board, will now set the default budget. The district plans to educate the committee on the budget's details and the impact of potential changes.
 - b. House Bill 656 (Grant Management): This bill establishes new rules for accepting and reporting grants. A public hearing is required for any changes in grant fund usage exceeding \$20,000. The annual report must also include anticipated grant money.
 - c. Other Monitored Legislation:
 - i. Potential budget caps are still being monitored.
 - ii. Legislation on parental alienation may impact special education services and Medicaid billing processes.
 - iii. HB 1807 will require public meeting notices to be posted in three different places and changes the reporting of high-paid employees from the top four to the top ten.
 - 10. Reports from Administrators
 - . Dr. Anderson highlighted stats on student attendance, indicated that Extended School Year (ESY) programming is starting next week, and that the maintenance staff has already done a great job cleaning rooms which will not be used until fall.
 - a. Mrs. Brown highlighted the generosity of the Foss family, indication that the Foss Foundation has provided, as of this year, \$880,000 in scholarships since its inception in 2008, awarding 411 scholarships to Pittsfield graduates and seniors to attend 90 different colleges.
 - 11. School Board Action and Information Items
 - . Becky shared the revised version of the draft letter to the Pittsfield POST regarding open enrollment, with the Board providing the go-ahead to submit it for publication.
 - a. At a previous meeting, the Board had reviewed five resolutions to submit to the NH School Boards Association for consideration, with Becky indicating that these had been submitted prior to the July 3 deadline.
 - b. Communication to families regarding preschool options and changes for next fall has been sent.
 - c. The administration is still actively recruiting for a PE teacher, a K-6 reading specialist, and a couple of other positions. Consideration is also underway to provide more classes in music at PMHS next year.
 - d. Molly agreed to share the same information that was presented to the Budget Committee at the July 7 deliberative session.
 - e. Becky requested permission to explore the possible use of the SAU building for the End 68 Hours of Hunger program for Pittsfield and Barnstead, which she and Mary Paradise now co-coordinate. The program's current facility in the basement of the Early Head Start program is in poor repair, and access is not ideal for many of the program's older volunteers. Molly emphasized that the SAU offices lost heat several times last winter which may be a consideration. The Board and administrators gave the go-ahead to explore the effective size and possible use of the space with the End 68 coordination team and report back at the August meeting.
 - f. Becky suggested that, with the introduction of a new SAU administrative team, an opportunity exists to better loop the district Treasurer into financial processes and checks and balances. Dr. Anderson said he had checks for her to sign and would discuss this with her within the next few days.

12. Committee Assignments

- . CIP and facilities: Adam was not present at this meeting for a report.
- a. Policy Committee: will begin meeting again on the second or third Thursday at 4:15, to be determined
- b. Foss Family Scholarships: Previously addressed
- c. Legislative Committee: Becky suggested that the Board might consider proactively identifying legislation that we would like to see introduced in the next session and find champions after the November elections to sponsor bills that we agree on.
- d. High School Options Study Committee: Molly and Erik indicated that the group has been meeting every two weeks on a Tuesday. The Committee seems to be working well together, and the work is focused right now on assigning and researching the essential questions that will need to be answered in the Committee's report to the Board in December.

13. Parking Lot

- . The August meeting will include policies around review and acceptance of students applying to Pittsfield under open enrollment. The Board will also need to specify by then the number of seats available (capacity).

14. Selectboard Liaison

- . Not in attendance.

15. Plan Agenda for Next Meeting (August 6)

- . Open enrollment policies and capacity-setting
- a. Updates on staffing and opening-of-school planning
- b. Debrief on voting results regarding the Collective Bargaining Agreement (August 4)
- c. Facilities update (safety projects and replacement/repair of failed equipment)
- d. End 68 Hours of Hunger – feasibility report on use of SAU building
- e. Financial statements for the new school year.
- f. IT and website update
- g. Review of MOU, processes and procedures regarding students taking advanced classes in Concord.

16. Additional Business

- . Becky floated the idea of the school board offering educational sessions for high school students, parents, and interested community members on a variety of topics, offering the example of Bring Back the Trades, a NH nonprofit. Molly and Tim cautioned about needing to post it as an official meeting if a majority of school members attend. Dr. Herbert clarified that school board members can be in the "audience", learning alongside the community. As long as no official business is discussed or acted upon, a majority of school board members can attend a community event, even one that they organize on behalf of the community. The board provided approval for exploring such ideas.

17. Public Input

- . Beth Colon-Pagan indicated that she plans to attend a series of workshops over the summer on Medicaid rule changes. These new Medicaid-related rules may reduce the amount of funding for the district for special education services. Workshops start on July 15; three workshops are planned over the summer to cover the new rules. She is committed to keeping the board updated on changes and impacts.



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18. Non-Public Session

. Sandra made the motion, seconded by Becky to enter into a nonpublic session at 7:25 p.m. under RSA 91-A:3,II (a) Personnel. Motion carried with a roll call vote of 4-0. On a motion made by Molly and seconded by Becky, the Board exited nonpublic at 7:30 p.m. with a roll call vote of 4-0 and returned to Public Session.

19. Back in Public Session, on motion made by Tim, seconded by Molly, the Board voted 4-0 in a roll call vote to accept the June 30th resignation of Ron Libby, a newly hired PE/Health teacher.

20. Adjournment

. Molly made a motion to adjourn at 7:40 p.m. seconded by Tim. Motion carried with a roll call vote of 4-0.

Minutes prepared by Becky Berk
July 3, 2026