

IKAD

Pittsfield School District

CHANGING STUDENT GRADES

Every teacher shall maintain an evaluation record for each student in the teacher's respective classes. Parents / guardians of a student, or the student him / herself if the student is eighteen years of age or older, may request to have the student's grade changed only for grades on final exams or grades at the end of a marking period.

Final grades can only be changed for the following reasons:

1. A miscalculation of evaluation / test scores;
2. A technical error in assigning a particular grade or score;
3. The teacher agrees to allow the student to revise work on competencies;

Administrators will not change the final grade assigned by the teacher without first notifying the teacher. Additionally, the superintendent is charged with promulgating administrative rules to be followed when a request for a change in grade is made.

Reading: January 7, 2010
Adopted: January 21, 2010
Amended: November 20, 2014
Reviewed: October 4, 2018
Reviewed: October 6, 2022