

Pittsfield Elementary PTO Meeting Agenda

Meeting Date: Wednesday, April 10th, 2019 4:00 P.M.

Meeting Location: PES Learning Commons

1. Call to Order -

Board Members Present: Melissa Babcock, President
Katie Nikas, Vice President
Sabrina Smith, Secretary

Others Present: Carrie Clark, PTO Member
Kathy Lemay, Director of Interventions
Donna Anderson, PMHS Boosters VP
Sarah Jean-Gilles, PES Teacher
Meg Foehl, PES Teacher
Tara Ash, PTO Member
Mick Cabral, PTO Member

PTO President Melissa Babcock called the meeting to order at 4:11 P.M.

2. Minutes -

Katie Nikas motion to accept February 2019 meeting minutes, seconded by Melissa Babcock.
Minutes approved.

3. Officers' Reports -

- a. President's report -
- b. Vice President's report -
- c. Secretary's report – We received a letter from Strawberry Banke asking we post and get the word out about the Heritage Breeds Baby Animals event. Kathy LeMay said she would see about sending out to students. Sabrina Smith will post copies around town and return a business reply to the museum.
- d. Treasurer's report - - A PTO financial summary for 2018-2019 was presented. Income \$8,562.56, expenses \$6,555.10, checkbook balance \$15,392.54. Katie Nikas motioned to approve, Carrie Clark 2nd, motion accepted. A copy of the full financial summary is available through PES office.

4. Committee Reports -

- a. Trunk or Treat- Chair Jillian Gauthier
- b. Fundraising/Raffle- Chair Melissa Babcock
- c. Scholastic Book Fair- This Spring's goal is to put books into Teacher Classrooms. Amazing teacher turnout for our Teacher preview April 10th. Family Event is scheduled for April 18th 5:00-7:00 P.M. with a Amber Ash as our dancing dinosaur.
- d. Breakfast with Santa- Chair Melissa Babcock

- e. Special Events- Father's Day, Mother's Day, Teacher Appreciation- Jill Gauthier has volunteered as Chair for our Mother's Day event.

5. Administrative Leadership Team- Kathy LeMay

6. Teacher/Faculty Input – Kathy LeMay

Registration for Kindergarten will be April 19th 9:00-1:00 P.M. PTO Survey should be finished by next meeting.

7. Unfinished (Old) Business -

- a. Faculty/Staff Questionnaire – Finished by next meeting.
- b. PMSH Booster Club- Further discussion on Color Run details and date. Katie Nikas motioned to table until more info is available and will vote by email. 2nd by Meg Foehl to go forward after more info is available.
- c. Literacy Event – Chair Melissa Babcock
- d. Box Tops – May school wide collection/Classroom contest (June award/Celebration)
- e. Teacher Appreciation – Town Permit approved for food truck, other events getting scheduled/wrapped up.
- f. Cornhole Tournament during Balloon Rally – Possible Sponsors-Joe Darrah Enterprises, Davis Fuels of Epsom, Northeast Earth Mechanics, Kentek Martha

8. New Business -

- a. Fund Requests -
- b. Bullying assembly/committee- Discussion about looking into Brooks Gibbs implemented into bullying assemblies at the school. Melissa Babcock will look further into it.
- c. Mother's Day Event- Jill Gauthier chair, Will be held on Thursday May 9th with rain date of May 16th.
- d. Father's Day Event- Will be held on Thursday, June 13th with a rain date of Tuesday June 18th.
- e. Board Meetings- School Board Meetings are held the 1st and 3rd Thursday of each month at PMHS Media Center.

9. Announcements -

10. Adjournment -

Meeting adjourned 5:54 P.M.

Next PTO meeting will be on Wednesday May 8th at 6:00 P.M.