

**STATE OF NEW HAMPSHIRE  
SCHOOL ADMINISTRATIVE UNIT #51  
PITTSFIELD SCHOOL BOARD**

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**MINUTES**

Pittsfield School Board Emergency Meeting  
August 13, 2020  
Pittsfield Middle High School

**I. CALL TO ORDER**

Members Present:           Bea Douglas, Chairperson  
                                      Heidi Asdot, Vice Chairperson  
                                      Jessica Drouin  
                                      Adam Gauthier  
                                      Ted Mitchell

Others Present:             John J. Freeman, Interim Superintendent of Schools  
                                      Derek Hamilton, PMHS Principal  
                                      Danielle Harvey, PES Principal

Ms. Douglas called the meeting to order at 5:00 p.m.

As Chair of the Pittsfield School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting.<sup>1</sup> All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing one of the following phone #'s: 1(929)205-6099 or 1(301)715-8592 and using meeting ID: 962 443 5282 password: Harvey, or by clicking on the following website address:

<https://us02web.zoom.us/j/9624435282?pwd=ZncvcW1VcUo1KzZEejk5SkNGVnZpQT09>

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Pittsfield School District at: <https://www.pittsfieldnhschools.org/sau/wp-content/uploads/2020/08/PSB-Meeting-Notice-08-13-20.pdf>

*c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:*

If anybody has a problem, please call Danielle Harvey at (603)410-9559 or email at [dharvey@pittsfieldnhschools.org](mailto:dharvey@pittsfieldnhschools.org).

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to- Know law.

## II. NON-PUBLIC SESSION

At 5:01 p.m., on a motion by Ms. Asdot and seconded by Mr. Mitchell, the Board voted unanimously (Ms. Asdot, yes; Ms. Douglas, yes; Ms. Drouin, yes; Mr. Gauthier, yes; Mr. Mitchell, yes) to enter into non-public session under the authority of RSA 91-A3II(b).

Action taken in non-public session: On a motion by Mr. Mitchell and seconded by Mr. Gauthier, the Board unanimously (Ms. Asdot, yes; Ms. Douglas, yes; Ms. Drouin, yes; Mr. Gauthier, yes; Mr. Mitchell, yes) elected John Graziano to the position of interim superintendent of schools for the 2020-2021 school year, concluding on June 30, 2021.

At 5:27 p.m., on a motion by Mr. Mitchell and seconded by Mr. Gauthier, the Board voted unanimously (Ms. Asdot, yes; Ms. Douglas, yes; Ms. Drouin, yes; Mr. Gauthier, yes; Mr. Mitchell, yes) to exit the non-public session and to re-enter into open session.

XVIII. ADJOURNMENT

On a motion made by Ms. Asdot and seconded by Mr. Gauthier, the meeting was adjourned at 5:28 p.m.

Respectfully submitted,

John Freeman  
Superintendent of Schools