

**STATE OF NEW HAMPSHIRE
SCHOOL ADMINISTRATIVE UNIT #51
PITTSFIELD SCHOOL BOARD**

MINUTES

Pittsfield School Board Meeting
November 1, 2018
Pittsfield Middle High School

I. CALL TO ORDER

Members Present: Michael Wolfe, Chairperson
Bea Douglas, Vice Chairperson
Heidi Asdot
Adam Gauthier
Ted Mitchell

Others Present: John J. Freeman, Superintendent of Schools
Melissa Brown, Director of College and Career Readiness
Tobi Chassie, Director of Student Services
Danielle Harvey, Dean of Instruction
Derek Hamilton, Dean of Operations
Kathy LeMay, Director of Interventions & Title I Manager
Colby Wolfe, Site Council Representative
Members of the Public

Chairperson Wolfe called the meeting to order at 5:30 p.m.

II. AGENDA REVIEW

The following items were added to the agenda:

- Stop the Bleed Campaign (Mr. Hamilton)
- Legislative Committee Report (Dr. Freeman)

III. ACTION ON AGENDA

On a motion made by Mr. Gauthier and seconded by Ms. Douglas, the Board voted unanimously to approve the agenda as amended.

IV. APPROVAL OF PREVIOUS MEETING MINUTES

A motion was made by Mr. Mitchell and seconded by Ms. Gauthier to approve the minutes of the October 18, 2018, meeting. On page three, Section IX-B, change to "...including hosting over..." The Board unanimously approved the minutes as amended.

V. PUBLIC INPUT – None

VI. STUDENT REPRESENTATIVE

Colby Wolfe explained that Dr. Freeman is scheduled to provide Site Council with public speaking training. Discussion on mission and vision that is being developed for the district took place; feedback was provided to Dr. Freeman.

VII. DEAN OF INSTRUCTION

A. Northwest Evaluation Association (NWEA)

Ms. Harvey provided the Board with information to help in understanding the interpretation of the results of the students taking the NWEA testing.

VIII. DEAN OF OPERATIONS

A. Technology Update

Mr. Hamilton, upon the request of Dr. Freeman, provided the Board with a detailed overview of the current state of technology in the district. He provided a summary relative to common topics of discussion that frequently come up in the budget process.

B. District Newsletter

Mr. Hamilton provided the Board with a copy of this month's newsletter.

C. Stop the Bleed Campaign

Mr. Hamilton explained that the national Stop the Bleed Campaign was developed after the Sandy Hook incident. Concord Hospital reached out to Pittsfield because one of the hospital's donors has offered to provide kits for all Pittsfield classrooms. Mr. Hamilton explained that if the Board agrees and accepts the donation, Concord Hospital will purchase the kits and provide training at no charge. The shelf life for portions of the packet is four to five years; these items would have to be replaced by the district.

On a motion made by Ms. Douglas and seconded by Ms. Asdot, the Board voted unanimously to accept the donation.

IX. DIRECTOR OF STUDENT SERVICES

A. English for Speakers of Other Languages (ESOL)

Upon the request of Dr. Freeman, Ms. Chassie investigated the possibility of hiring a full time ESOL teacher and brokering his/her services to the other

neighboring districts who are in need. The number of hours needed did not warrant a full time position, so this does not appear to be a viable solution. Ms. Chassie described the work that has been done to recruit an ESOL teacher.

X. DIRECTOR OF COLLEGE AND CAREER READINESS

A. Running Start

Ms. Brown provided information regarding the Running Start courses offered in collaboration with New Hampshire Technical Institute. Seven students have registered for an English composition course and eight students have registered for a college algebra course; the algebra course tuition costs are being covered by a new state initiative.

B. College Visits

Ms. Brown stated that seven colleges have sent recruiting representatives to PMHS to meet with interested students; three more are scheduled to visit in the upcoming weeks.

C. Online Programs

Forty-nine high school students are presently taking online courses, either through Virtual Learning Academy Charter School or Odysseyware, according to Ms. Brown.

D. Browne Center

The annual Browne Center field trip for ninth grade students took place on October 22, 2018, at the University of New Hampshire. The field trip was a success with 81% of the class (30/37) attending.

E. College Board

Ms. Brown stated that students in grades eight through twelve participated in the annual College Board Testing Day on October 10, 2018.

XI. SUPERINTENDENT OF SCHOOLS

A. Policies

Dr. Freeman recommended the following policies: Policy JBAA, Sexual Harassment and Violence; Policy JBAA – R, Sexual Harassment and Violence Form; Policy JBAB, Transgender and Gender Non-Conforming Students; Policy JCA, Change of School or Assignment; Policy JEA, Compulsory Attendance Age; Policy JEB, Age of Entrance; Policy JEC, Change of school or Assignment – Manifest Educational Hardship.

A motion was made by Mr. Gauthier and seconded by Mr. Mitchell to accept the recommendations of Dr. Freeman regarding presented policies. Discussion ensued. The motion passed unanimously.

B. District Administrative Structure and Time Allocation Audit – Action Plan

Dr. Freeman stated he will provide the plan to the Board for discussion at the next meeting.

C. District Reports

Dr. Freeman recommended two cost-saving changes for the upcoming district reports. The Board approved of providing information to the Budget Committee without the usual binders and requested more information regarding the publication of the annual report. He will provide the Board cost information at the next meeting.

D. Legislative Update

Dr. Freeman distributed the *Final Report of the Committee to Study Education Funding and the Cost of an Opportunity for an Adequate Education*. He highlighted concerns that he identified from the report.

E. Coming Events

Dr. Freeman provided the Board with a list of upcoming events in the month of November.

XII. SCHOOL BOARD - None

XIII. COMMITTEE ASSIGNMENTS

A. Budget Committee: Ms. Asdot

B. Drake Field & Facilities: Mr. Wolfe

C. Negotiations – Ms. Asdot and Ms. Douglas

D. Foss Family Scholarship Foundation – Mr. Mitchell

XIV. PUBLIC INPUT

Melissa Babcock stated that the Stop the Bleed Campaign was considered by the PTO last year; the PTO decided not to pursue it at that time. She named several community members who are trained and could be asked to assist if needed.

Bob Schiferle stated he had been to a candidates' meeting in a neighboring community, and it was stated that "legislation was in process that will take care of us." Discussion ensued about the adequacy funding.

XV. NON-PUBLIC SESSION

At 6:15 p.m. a motion was made by Mr. Wolfe and seconded by Ms. Douglas to enter into non-public session to discuss a personnel issue under the authority of RSA 91-A:3, II (b). The Board was polled and voted unanimously (Ms. Asdot, yes; Ms. Douglas, yes; Mr. Gauthier, yes; Mr. Mitchell, yes; Mr. Wolfe, yes) to enter into non-public session.

No action was taken in non-public session.

At 6:21 p.m. a motion was made by Ms. Douglas and seconded by Ms. Asdot to exit from non-public session and to re-enter into open session. The Board was polled and voted unanimously (Ms. Asdot, yes; Ms. Douglas, yes; Mr. Gauthier, yes; Mr. Mitchell, yes; Mr. Wolfe, yes) to exit the non-public session and to re-enter into open session.

XVI. ADJOURNMENT

On a motion made by Ms. Asdot and seconded by Mr. Gauthier, the Board voted unanimously to adjourn the meeting at 6:22 p.m.

Respectfully submitted,

Tobi Chassie
Recording Secretary