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PITTSFIELD SCHOOL BOARD
FACILITIES COMMITTEE Meeting Summary Report
October 28, 2026, 5:30pm
PMHS Main Office Conference Room

Summary Report for Facilities Committee Meeting 10/28/2026 5:30-6:37pm
Attendees: Adam Gauthier, Melissa Brown, Peter Marston, Erik Anderson, Jerry Gregoire

Recently completed or Current projects:

1) Gazebo at Drake Field- Organized by Joe/Jay Darrah; funded by the Foss Family Foundation
   The project will be undertaken in the spring.
2) PES playground- Crotched Mtn grant funds-
   Team members discussed using available funds to bring surface into ADA compliance-
   Apron from the sidewalk to the playground
   Pathways with matting
3) Northpoint Heating/Cooling is scheduled to replace failing hot water storage tanks at PMHS
4) Old SAU office call box malfunction- Bevins has provided a quote for the work ($1,650) and will be scheduled to perform the work
5) SAFE grant projects status-
   PES 1-PES secondary front entrance- Project approved- Brian Letendre (CAI)
   PES 2- Playground fence- **Completed**- Good Neighbor Fence-**Paid**
   PES 3- Push-arm door alarms- Oak Security- **Completed**- **Invoice sent on 10/29/2026**
   PES 4- Exterior Door replacement- Integrated Door Solutions (sole responder to RFQ) approved to complete PES project - Will complete the work during non-school hours to the extent possible, before the holidays.
   PMHS 1- Integrated Door Solutions has made significant progress-nearly completed, including follow-up for adjustments
   ~~PMHS 2- Vestibule glass- **no longer needed** with entry door replacement~~ the project was to install shatter resistant film on the entry glass
   ~~PMHS 3- Night locks- **no longer needed** district ALICE initiative~~ allows for fluidity of emergency response; district has 100+/- nightlocks already that were never installed
   PMHS 4- Push-arm door alarms- awarded to Oak Security- waiting until door slab and exterior door replacement work is completed- **Invoice sent on 10/29/2026**

PMHS 5- Rekeying building- Oak Security- **Completed**- **Invoice sent on 10/29/2026**

Former SAU/Tech Bldg- Security upgrade-Oak Security- **Completed**- Invoice?

Contracts:

Drake Field- Sumnerscape-Discussion of invoices paid over the summer for work that was not performed

There should be a contract/work agreement (annual?; bi-annual?) for Sumnerscape, as Adam Gauthier said their bid was approved.

The Facilities Committee recommends that the district go back out to bid for the Drake Field maintenance contract

Snow Plowing- Scott Aubertin has agreed to do the snow removal, as he did in 2025-26, for the 2026-2027 season. However, he does not have a contract or work agreement from last season, nor has the district been able to locate it; assuming a contract or agreement was completed. Scott Auberton has provided a copy of his bid specifications (dated 10/29/2025) in response to the 11/12/2025 request for bids deadline.

Capital Improvement Plan-

The committee discussed the need for a Capital Improvement Plan and immediate priorities for building/facilities maintenance.

For FY 28:

1) Replacement of wooden clapboard siding at PMHS- Wood is rotted and crumbling; paint is peeling
2) PES playground- *accessibility- Crotched Mtn- see above
   We could ADD a structure, or structures, but we cannot repair existing structures, otherwise we would need to bring the entire playground up to code; which will be several $100,000s
3) PMHS roof- roofing/shingles above old section of the building is in need of repair/replacement

Question- What is in the Maintenance Trust Fund?

The committee will have a working discussion at its November 24th meeting of 1-7 year CIP priorities.

High School Tuitioning Study:

The Facilities Committee discussed the capacity and viability of the two school buildings to house grades K-8, should the town decide to tuition high school age students to another district.

The Committee firmly believes that the PES building is **NOT** a viable solution to house grades K-8.

Needs/limitations of PES building:

- Approximately 70 students- Four teachers (classroom groups) + associated Special Education, requiring 4 large classrooms and 1 smaller instructional space
- Scheduling of Unified Arts (PE/Health/Bus Ed/Art/Music) in addition to the already full K-6 schedule; without additional space or time; PES gym is not subdividable

- There is not sufficient classroom instructional space within PES. Modular classrooms will be required to accommodate both core subject areas (ELA, Math, Science, Social Studies) and Unified Arts.

Needs/limitations of PMHS building:

- The Family/Consumer science (Home Ec) room and 1 or 2 of the four science labs will need to be subdivided into smaller classrooms that will meet physical space requirements.
- Exterior entrance/access routes and parking areas will require thoughtful planning to accommodate bus transportation for younger students and parent/family dropoff/pickup.
- Additional bathrooms are NOT required, nor is retrofitting for smaller toilets, etc. However, one or more of the bathrooms should have sinks and urinals lowered.

Needs /To Do List:

- Plow contract- Scott Aubertin will continue. Jack Dunn working to draft a contract/work agreement.
- Drake Field Maintenance- need new provider- Jay Darrah may lead this

Respectfully submitted-
Erik Anderson
11/01/2026