



SCHOOL ADMINISTRATIVE UNIT #51

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PITTSFIELD SCHOOL BOARD POLICY COMMITTEE MINUTES

October 8, 2026, 4:15 P.M.

PMHS Conference Room

CALL TO ORDER at 4:20 p.m.

THOSE PRESENT: Dr. Erik Anderson, PMHS Principal; Melissa Brown, PMHS Assistant Principal; and Sandra Adams, Board Chair

AGENDA

Review of Minutes from September 10, 2026, Policy Committee Meeting minutes were reviewed. On a motion by Melissa, seconded by Erik, the minutes were approved. Vote 3-0.

Discussion and review of the following policies:

DK – Payment Procedures – Fiscal Accounting and Reporting

DGA – Authorized Signatures

Erik will email policies DK, DGA, along with DI -Fiscal Accounting and Reporting to Business Administrator Jack Dunn, for review and assistance with updating.

No Input from Tobi Chassie re: IHBAC – Developmental Delay Determination (optional category) but will also run it by Michelle Speckman.

Sandra brought forth NHSBA's policy JF - Enrollment and Enrollment Capacities. JF will be on the November 5 board agenda for first reading. We discussed BDFA – Policy Committee, but determined we do not need this optional policy, as well as IKL – Academic Honesty and Integrity. We already have other policies that cover this topic.

We continue to keep the Parking Lot items that have not been discussed, which NHSBA will be updating in the fall, since they have not yet been updated:

GBCD – Background Investigation and Criminal History Record Check due to HB 1051, 1373, 1795, and 1827

IHBG – Home Education Instruction (HB 1268)

JH – Attendance, Absenteeism, and Truancy (HB 1573)

EF – Food Service Management and EFC - Free and Reduced-Priced Lunch (HB 1727)

IMG – Animals in the School; IMGGA – Service Animals; and IMGGB – Therapy Animals (HB 573)

CB – School Superintendent (SB 575)

DIE – Audits (SB 586)

ADJOURNMENT at 5:22 p.m. on a motion made by Sandra and seconded by Melissa. Motion passed 3-0.

Prepared by Sandra Adams, Board Chair

October 9, 2026